

Self Certification

- WOSBs or EDWOSBs can self certify by:
 - Registering in SAM
 - Accessing SBA's General Login System (GLS)
 - Completing the WOSB/EDWOSB program certification form
 - Submitting certain corporate documents to the WOSB program repository
 - Submitting other documents as requested
 - Representing WOSB status in SAM

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Complete WOSB/EDWOSB Certification Form

Self Certification

- One of the most important documents to be completed by WOSB program participants is the WOSB Program Certification Form
- Two forms: (you must use appropriate form)
 - [WOSB Program Certification – WOSBs](#)
 - [WOSB Program Certification – EDWOSBs](#)
 - [Personal Financial Statement](#) (SBA Form 413)

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Submit Documents to WOSB Program Repository

Self Certification

- Copies of birth certificates, naturalization papers, or unexpired passports for owners who are women
- Copy of the joint venture agreement, if applicable
- For limited liability companies:
 - Articles of organization (also referred to as certificate of organization or articles of formation) and any amendments; and operating agreement, as well as any amendments
- For corporations:
 - Articles of incorporation and any amendments; by-laws and any amendments; all issued stock certificates, including the front and back copies, signed in accordance with the by-laws; stock ledger; and voting agreements, if any
- For partnerships:
 - Partnership agreement and any amendments; and, the assumed/fictitious name (doing business as) certificate



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